

## **Minutes of Committee Meeting held over zoom on 10th February at 7.30pm**

**Present:** Edward Martin, Amanda Counsell, Ray Hancock, Martin King, Andy Barrett, Derek Hicks, Stuart Shepherd, John Squirrell, Matt Counsell, Toby Strang and David Derrick

**Apologies:** Matt Lunn and Tom Packman

**Matters Arising** – none. Minutes of last meeting were approved

**Correspondence:** a few clubs have notified the administrator of fixture rearrangements for 2022. From Crewkerne – regarding the teas – AC has responded clarifying league's position

From Wells – asking for guidance on visa types – AC has responded offering advice

From a representative of Frome CC asking for guidance regarding new scorebook rule. Committee agreed that clubs not complying will have one warning and then referred to disciplinary committee

**Treasurer's Report:** Tom Packman sent his report to the meeting. He reported that the Presentation Dinner had a net cost of £2147.53p which was more than anticipated due to VAT. A £600 donation has been made to Musgrove Park Hospital from the raffle held on the evening and he has received a letter of thanks.

John Squirrell is in the process of taking over as Treasurer, he is working with Tom to ensure a smooth transfer of role. John reported that currently the club still uses a cheque facility (with 2 signatories who are countywide) to pay bills, it was agreed with increasing use of BACS to change to online banking whenever we can. David Derrick agreed to oversee accounts with John.

The committee agreed to move the admin expenses/renumeration of £1750 to new admin secretary

Ed Martin suggested we look at into getting clubs to sign up to a direct debit via Go Cardless as a way to invoice clubs to ensure there is less 'chasing'. It was agreed that this may be something for the future.

EM reported that this is our final year of sponsorship agreement with Monmouth Scientific. He and Andy Barrett will Investigate future sponsorship of the league and report back to the committee.

Our current phone contract was discussed and going forward we are looking forward at moving to a mobile contract which will make it easier manage on changes of personnel.

Due to a lack of Minute Secretary, it was agreed to engage to services of a minute secretary at the cost of £50 per meeting.

**Educational Course Grants:** Course subsidy grants were discussed and will be reviewed over the coming months. Cases will currently be made on merit and with Somerset Cricket Foundation's approval.

Safeguarding: AC reported that she had contacted Safeguarding Officers to ensure all are qualified and reminded the committee that all Captains and Vice Captains must have an ECB DBS. Amanda is happy to advise any club or help them with DBS.

League Dinner: The Presentation Evening has been provisionally booked with the County Ground for 21<sup>st</sup> October 2022. Stuart Shephard is to meet with the County Club Catering team regarding price.

RH agreed to take responsibility to organise the trophies for the evening.

Umpires: Derek Hicks reported that umpire costs for WEPL are increasing and that as a league we may need to increase the fees that clubs pay. The committee agreed to review the fees once we have had discussions with the umpire association. AC and EM will look to discuss issue with other feeder leagues at the next Joint Leagues Meeting.

Play Cricket: AC suggested we offer an information webinar to help new admins understand the league requirements and how to action certain things. She has contacted the play cricket team to see if this is something they can help with or deliver.

Player Registrations: It was reported that 702 players have been registered so far, but many teams have not yet added anyone. Clubs will be encouraged to complete as early as they can so hopefully this will not be left until the week leading up to the first match.

Public Liability Insurance: David Derrick will contact each club regarding insurance cover and asking for certificates by 31<sup>st</sup> March. Clubs cannot play in the league without a current policy, any club not submitting certificate will not be able to play in the league in 2022.

Any Other Business: AC is currently updating 2022 rules to include amendments from the last Annual General Meeting.

Date of Spring Meeting to be arranged for early April - will be by zoom

Cricket Ball Collection points will be arranged similar to those of last season when they arrive.

A subcommittee will meet in coming weeks to look at discipline and team strengthening.

Meeting closed at 9.05 pm